

Edgewood High School 2nd Semester Exam Exemption Policy

(No exemptions allowed for 1st semester)

Criteria 1:

In order for any student to be **eligible** to apply for an exemption the following must be met:

- a) No more than 4 absences overall in any class within the 3rd and 4th 9 weeks. Medical absences will not count as an absence if the student was at school sometime during the day and brings a note from the doctor.
- b) Passing grade for 3rd and 4th 9 weeks in all classes.
- c) No AEP placement for the 2nd semester.
- d) No serious or repetitive disciplinary placements (Principal's discretion)

Criteria 2:

Any student who meets all requirements under Criteria 1 is eligible to apply for a semester exam exemption in individual classes. The requirements to **receive** an exemption are:

- a) Meet all requirements in Criteria 1 **AND**
- b) Have no unexcused absences in the class of desired exemption (beginning 11/1/15)
- c) Have a semester average of at least 80 in the individual class. (3rd and 4th 9 weeks average)
- d) No absences allowed between May 23 and June 3.
- e) Complete the Exemption Form and turn in to the office by May 20 (3:27 p.m. deadline).
- f) Permission slips must be turned in to the office in order for students to leave campus on exam days. Permission slips must be turned in with the Exemption Form by May 20.

Notes:

- 1) All semester exams will be taken during the scheduled time for the class. No semester exams will be taken early.
- 2) Notes for absences must be turned in to the office within 5 days of the absence. Failure to do so will result in the absence remaining as an unexcused absence.
- 3) After an exemption has been approved the student can lose that exemption for any of the following reasons: 1) student receives an absence that exceeds the limit of 4 or is during the restricted period (May 23-June 3.) , 2) student receives disciplinary action and 3) the student's semester average falls below 80.